

**DESERT SHORES RACQUET CLUB HOMEOWNERS ASSOCIATION**  
**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**March 28, 2019 at 6:00PM**  
**Community Sail Club**

A Regular meeting of the Board of Directors of Desert Shores Racquet Club Homeowners Association was held on March 28, 2019 in accordance with the By-Laws. The meeting was called to order at 6:00 PM by President Vincent Pagone.

**I. Board Members Present:**

President	Vincent Pagone
Vice President/Secretary	Jennifer Metzger
Treasurer	William Smith

**Board Members Absent:**

**Others Present:** Chris Riestra-Schneider, representing management (FCCMI), Melissa Gonzalez, representing Earth Green and Bonnie Beauregard, representing G4S Security.

**II. Homeowner Comments:** Four (4) homeowners present.

William Smith made a motion adopt the agenda. Jennifer Metzger seconded the motion. The floor was open for discussion. The question was called, and the motion was unanimously approved.

**III. Minutes:** William Smith made a motion to approve the February 28, 2019 regular meeting minutes as amended with minor corrections. Jennifer Metzger seconded the motion. The floor was open for discussion. The question was called, and the motion was unanimously approved.

**IV. Financial Business:** William Smith discussed the financial condition, including Balance Sheet, Income Statement and the Reserve Account activity and balance, and the operating performance compared to budget. A motion was made to approve the February 2019 Financials as presented. Jennifer Metzger seconded the motion. The floor was opened for discussion. The question was called, and the motion was unanimously approved.

**V. Management Report:** Chris Riestra-Schneider reported the nomination forms are due back by April 3<sup>rd</sup>, 2019 by noon. Ballots will be sent out on April 5<sup>th</sup>, 2019 and the deadline to return the ballots will be 5PM on April 25<sup>th</sup>, 2019.

**VI. Landscape Report:** Melissa, representing Earth Green reported the deep root cleaning on the Pine trees has been complete as well as the spray aeration and fertilizer. Landscaping is currently working on expanding the emitters on

Pine Trees and will be pruning the plants that have died back from the winter. The water schedule has changed from one day a week to three. Melissa also reported the flowers at the front entrance have been replaced.

**Security Report from G4S:** Bonnie, representing G4S Security reported for the month of March there were five garage doors open, one light taped, zero irrigation flagged, twenty-six calls received, zero parking violations, thirteen house lights and two porch lights, zero parking violations, and two fire/rescue reported. The Board discussed having the security officer fill out a vehicle condition report weekly

**VII. Desert Shores Representative Report:** Carol, reported the restroom renovation is expected to be complete by end of May. The next town home meeting will be April 17, 2019 at 6 PM to discuss revising the CC&Rs and the NRS statutes. A copy of the new CC&Rs draft will be available online or at the Desert Shores' Office. The grass on the south end of Lake Jacqueline and near the Clubhouse will be replaced with Pampas grass and new plants. The budget assessments were also approved for a \$3.50 increase. Iruka also reported the Master Association is considering changing the hours open for the Management office to remain open during the lunch hour. The next Master Association Board meeting will be April 24, 2019 at 5:30 PM.

**VIII. Social Committee Report:** The pool opening party will be on Saturday, March 30, 2019 from 10AM-2PM.

**IX. Unfinished Business:**

- A. Security Contract Update:** The Board reported the security committee's recommendation is to remain in a contract with G4S Secure Solutions due to recent improvements in office communication, weekend staffing and price. After discussion, William Smith made a motion to renew the contract with G4S Secure Solutions for fifty-six hours with an hourly rate of \$20.34 with a holiday rate of \$28.48. Vincent Pagone seconded the motion. With one Board Member being not in favor, the motion is approved.
- B. Townhome Roofs Update:** Chris reported Roofing Southwest has come out to survey twelve roofs and we are currently waiting to receive the roofing proposal.
- C. Landscape Focal Point Plans:** The Board reviewed the revised proposals from Earth Green for the focal point plans:
- **Focal point landscape project one:** at 2660 Golden Sands to install chunky rock material, plant one Red Bird of Paradise and two 3-gallon Coral Fountain Russelias for \$400.

- **Focal point landscape project two:** at 2661 Golden Sands to install four 3-gallon Dallas Red Lantanas, one 5-gallon Red Bird of Paradise, two 5-gallon Peruvian Apple Cactus, and four 5-gallon Regal Mist plants for \$620.
- **Focal point landscape project three:** at 7833 Starfish Court to install chunky rock and plant five 3-gallon Dallas Red Lantanas, and one 5-gallon Chaste Tree for \$755
- **Focal point landscape project four:** at 2661 Starfish Court to install chunky rock and plant thirteen 5-gallon plants of mixed variety for \$1,990.
- **Focal point landscape project six:** at 2657 Seahorse Drive to remove dirt install chunky rock and plant eleven 5-gallon plants of mixed variety for \$2,050.
- **Focal point landscape project one through eight:** proposal for the cost of two soil rejuvenation approximately 2-.75 yards and four rock delivery charges for \$475.
- **Focal point landscape project FP8 (estimate 630):** at 2661 Seashore Drive to dispose dirt, install 18 pounds of chunky rock, plant seven 5-gallon plants of mixed variety for \$836.50

After discussion, William Smith made a motion to accept the focal point project proposals from Earth Green for \$9,800 with an allowance of \$2,500 for additional landscaping projects previously discussed. Vincent Pagone seconded the motion. With Jennifer Metzger abstaining from the motion, the motion is approved.

**D. Boat Dock Electrical:** The Board reviewed three proposals to install power on each dock from the following companies:

- **Pacific Electric, Inc-** submitted a proposal to install 120-volt circuits split between seven posts for \$18,360.95.
- **West Craft Incorporated-** submitted a proposal to provide 110-volt electrical outlets and lighting to seven existing floating docks for \$44,324.
- **Cordan LLC-**submitted a proposal for electrical-installing electric pedestals on shore in front of each dock for \$16,997.

The Board discussed an additional fee of an estimated \$1,000 per dock for each pedestal. After discussion, William Smith made a motion for Management to negotiate between Pacific Electric, Inc and Cordan LLC not to exceed \$28,000 for the boat dock electrical installation to include the pedestal installation at each dock. Jennifer Metzger seconded the motion. The floor was open for discussion. The question was called, and the motion was unanimously approved.

## **X. New Business:**

April 25<sup>th</sup> (Annual Meeting after board meeting), May 30<sup>th</sup>, June 27<sup>th</sup>, July 25<sup>th</sup>, August 22<sup>nd</sup>, September 26<sup>th</sup>, October 24<sup>th</sup>, November 21<sup>st</sup>, and no meeting in December.


**XII. Upcoming Planning Meetings at FCCMI Office:** (All meetings will be held, as scheduled, on Thursdays in FCCMI Office at 10 AM unless otherwise indicated. A copy of the agenda will be provided 3-days in advance upon request.)

April 18<sup>th</sup>, May 16<sup>th</sup>, June 20<sup>th</sup>, July 18<sup>th</sup>, August 15<sup>th</sup>, September 29<sup>th</sup>, October 17<sup>th</sup>, November 14<sup>th</sup>, and December 19<sup>th</sup>.

**XIII. Homeowner Forum:**

**XIV. Adjournment:** With no further business to be brought forth to the Board, William Smith made a motion to adjourn the meeting at 6:58 PM. Jennifer Metzger seconded the motion. The floor was open for discussion. The question was called, and the motion was unanimously approved.

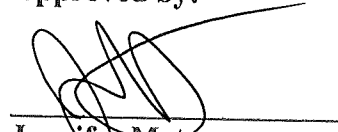
**Submitted by:**



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**Thoma Kelly, CAM**  
**Community Association Manager**

**Approved by:**



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**Jennifer Metzger**  
**Secretary/Vice President**